

NORTHERN RAILWAY

(FIROZPUR DIVISION)

No.757-E/224-VII/TNC/33.33%PQ/P1A

Date 04.07.2025

All the supervisory officials(Operating Dept.)
FZR/JAT Division

NOTIFICATION No. 26/2025/TNC33.33%
Post-Train Clerk in level-2 of CPC Pay Matrix

Sub- Filling up the vacancies of Train clerk in Level-2 of 7th CPC pay matrix against 33.33% Promotional Quota Operating department of FZR/JAT Division.

It has been decided to hold a selection for filling up **03 vacancies(UR-02 &ST-01)** for the post of Train Clerk in PB 5200-20200+GP 1900/- (Level-2) of 7th CPC Pay Matrix against 33.33% Promotional Quota Operating department of FZR Division through selection duly calling application from the eligible volunteers having the eligibility conditions as mentioned below:

****Last date of submission of application form-26.08.2025****

1.	Name of the post	Train Clerk
2.	Pay Level/Grade pay	Level-2 of 7 th CPC Pay Matrix(Grade pay-1900/-)
3.	No.of vacancies	03 vacancies(UR-02 &ST-01)
4.	Eligible categories to apply	All the staff of operating department in pay level 01 and level 02 with minimum 02 years of regular service for all category of employees - UR, SC & ST (as per RBE 38/2017) on the date of notification i.e 04.08.2025.
5.	Procedure for written examination	<p>(i) The written examination will be conducted by Railway Recruitment Cell (RRC), Northern Railway through an Examination Conducting Agency to be provided by Railway Recruitment Board (RRB).</p> <p>(ii) The written examination will be a Computer Based Test (CBT)/ Tablet Based Test (TBT) where there will be no physical question paper. All the questions will appear on the computer/ tablet and the employee will have to mark their responses/answers to the questions on computer/tablet.</p> <p>(iii) RRC/NR will be issuing a formal admit card online (through the website https://rrcnr.org) to each and every eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written examination will be there in the admit card. As no physical communication will be made after issue of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit RRC/NR's website as well as this Division's website for an update and to download the admit card as and when made available by RRC. Further, no supplementary/absentee examination shall be conducted on this ground.</p> <p>(iv) A link will also be made available on the above website (https://rrcnr.org) to the employees, explaining as to how the question will be appearing and how to mark the responses/ answers in the actual examination. Employees can practice through that link any number of times.</p>

		<p>(v) Both physical and biometric attendance will be marked at the examination venue.</p> <p>(vi) 100% questions will be objective type multiple choice questions.</p> <p>(vi) There will be 1/3rd negative marking for every wrong answer.</p> <p>(viii) There shall be questions in Official Language Policy and Rules upto 10% of marks. However, it is not mandatory to attend the same.</p> <p>(ix) There will be 110 questions of objective multiple-choice type with four answer options and the candidate has to answer a maximum of 100 questions. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation.</p> <p>(x) The written examination will be of 02 (two) hours duration.</p> <p>(xi) The written examination will be conduct on CBT(Computer based test).</p>
6.	Medical Classification	Fit in A-3(AYE-THREE) medical classification
7.	Training	The staff who qualify in the written test and empanel for the post of Train Clerk will be subject to the passing of pre promotional training as prescribed for Train Clerk . They will be promoted as Train Clerk in Level-2 of 7th CPC Pay Matrix.
8.	Syllabus and Question Bank	A syllabus for the above selection is attached as Annexure-A. This is a common syllabus for the post as approved by the concerned PHOD and is applicable for all Divisions/Units over Northern Railway.
9.	How to Apply	<p>a) The employees should submit their applications in the prescribed format through proper channel enclosed as Annexure-B.</p> <p>b) The employees should fill up the application form in their own writing with blue or black ball point pen only.</p> <p>c) Employees should paste the recent photograph on the application which shall be attested by the concerned supervisor along with the stamp.</p> <p>d) The willing and eligible volunteers have to submit their applications duly filling all columns with date in prescribed pro-forma to their controlling supervisors on or before 26.08.2025, who will in turn forward the applications <u>in one bunch</u> to the controlling officer on or before 27.08.2025 after <u>ensuring</u> the correctness of the service particulars. The application which are incomplete or received after the last date 26.08.2025 or without forwarding from supervisory official will not be considered and no correspondence in this regard will be entertained.</p> <p>e) Eligible staff on deputation to other offices, but holding lien of FZR Division may also submit applications through their respective supervisory officials and should reach their applications to controlling officer on or before 26.08.2025 Concerned Branch Officer and Supervisory officials should inform such staff.</p> <p>f) The controlling officer has to forward all the applications in one bunch to Sr. DPO/FZR office.</p> <p>g) Applicants should enclose attested Photostat copies of certificate as proof of their Educational Qualifications, Date of Birth and community along with their applications; otherwise their applications are liable for rejection.</p> <p>h) Applications received after due date mentioned above and not filled in all respects will not be entertained. If applications not received within the stipulated time in this office as mentioned above even after submitted by employee to the concerned supervisor within the time, then the concerned supervisory official held responsible for the delay and any application</p>

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		received after due date will not be accepted. i) Eligible employees are hereby advised to treat this notification itself as intimation to the written examination and they should be in readiness for the same within a short notice.
10.	Date of examination	The date, venue and time of examination will be intimated separately to the eligible volunteers.

*Note-As per GM(P)/NDLS letter no. 807-E/Surrender of pos/MPP-2017/11, dated-19.06.2025, all the promotion of FZR division and JAT division jurisdiction should be done by FZR Division. Hence this selection to be conducted for FZR & JAT division both and after empanellment employees may be posted anywhere at FZR & JAT Division as per administrative requirement.

Websites to be visited regularly for any update:

RRC/NR's website:

<https://rrcnr.org>

Firozpur Division/Unit's website:

For Sr.Divisional Personnel Officer
N.Rly/Firozpur

Copy forwarded for information and necessary action to:

- 1.Sr.DOM/JAT/FZR Division
- 2.All SS & CWLIs/Firozpur Division: To hand over a copy of this notification to the employees appearing in Annexure-I & II under written acknowledgment
- 3.Ch.OS/OS, Confidential cell,MPP Firozpur Division/JAT Division
- 4.Divl. Secy./NRMU/URMU of FZR/JAT Division
- 5.Control Office, Firozpur Division/JAT Division
- 6.RRC/NR's website (<https://rrcnr.org>)

Proforma of Application

Application for the post of Train clerk in Level-2 GP-1900/- PB 5200-20200/- of 7th CPC pay matrix against 33.33% Promotional Quota Operating department of FZR/JAT Division.

1. Name of the employee (in block letters) :- _____
2. Father's Name/Husband Name :- _____
3. PF Account No & HRMS No:- _____
4. Date of Birth & Age:- _____
(As on 04.08.2025)
5. Date of Appointment: - _____
6. Present Designation (Level, On Date & Stn) :- _____
7. Present Pay Band & Grade Pay/Level on 7th CPC :- _____
8. Date of Entry into Present Grade: - _____
9. No. of years of regular service as on 04.08.2025:- _____
10. Educational Qualification: - _____
11. Whether belongs to SC/ST
(Attested copies of caste certificate to be enclosed):- _____
12. Experience if any _____
13. Medical classification:- _____
14. Employee Contact no. _____
15. Employee E-mail id. _____
- 16 Undergoing punishments if any:- _____

I hereby declare that the above information is true to best of my knowledge and belief. In case any information is found to be false I am aware that my candidature will be terminated and I am liable to be taken under D&AR Rules 1968.

Date:-
Station:-

Signature of the applicant

Forwarded to Sr. DPO/FZR. The above particulars are verified and found correct. This is in reference to Notification No. 26/2025/TNC33.33% dated

Signature of the forwarding Authority

N Rly.

3.22/25

(6)

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Chas/P-6

Mr 3/07

NORTHERN RAILWAY

24/7/25

S. D. P. O.

Headquarters Office,
Baroda House,
New Delhi

851
23/07/25

P.S.No.15992/2025

Dated:- 15.07.2025

No. 752-F-41 PS for syllabus/ETB

DRM/NR-DELHI, LKO, MR, UMR & JAI
CAO C. & Gate DUL, CAO C. USBRI /Satyam Complex, Trikuta Nagar/JAI
CWM CB-LKO, JUDW, AMV-LKO & ASR, CWM/Signal Shop/GZB
Dy. CMM SSR, AMV-LKO & JUDW
Dy. CE TMC Line, State Entry Road, New Delhi.
Chief Manager (Ptg. & Sty) Punjabi Bagh, Delhi
Dy. CE Bridge, CB-LKO, JUC & TKJ.

Sub: Syllabus for Selection for the post of Train Clerk (Level-2)

Ref: (i) PCPO's letter No PCPO/Sel./2025 dated 15.05.2025

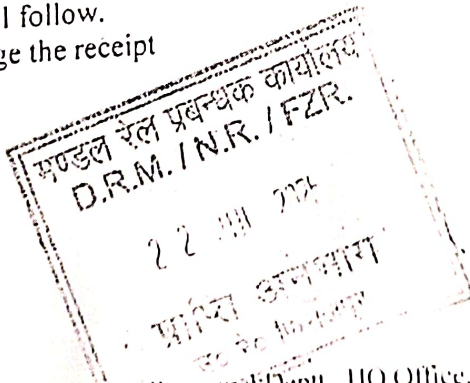
(ii) COM/G's letter's no. OPG/Question Bank/Group C post/2025 dated: 20.06.2025

In reference to above subject, the syllabus for selection for the post of Train Clerk Level-2, is enclosed herewith for your information and necessary action please.

The above PS.No. is available on the website given as under:-
nr.indianrailways.gov.in

Hindi Version will follow.
Please acknowledge the receipt

DA/As above



(S. D. P. O.)
For General Manager (P)

Copy to:-

1. All PHODs and All Officers of Personnel Deptt., HQ Office, Baroda House, New Delhi
2. Genl. Secy /NRMU, 12 Chelmsford Road, New Delhi.
3. Genl. Secy /URMU, 166/2, P.K. Road, New Delhi
4. Genl. Secy /AIOBC Rly Emp. Asso. 171/A3, Basant Lane, New Delhi
5. Zonal Secy. All India SC/ST Rly Emp. Asso. North Zone Office, Baroda House, New Delhi
6. Genl. Secy. NRPOA Room No 301, HQ Office, Baroda House, New Delhi.
7. Dy.CPO/IT, HQs Office, Baroda House, NDLS for uploading on the website.

NRI/

I. Train Clerk Level-2

Professional
aptitude

- 1 Different type of stock, their numbering and ownership.
- 2 Vehicle guidance, composition and marshalling of vehicle carrying livestock, dangerous goods etc
- 3 Working in Railway and private sidings.
- 4 Number taking, levelling and marking
- 5 wagons, marshalling order, type of yards,
- 6 Registers and records of a station/yard
- 7 Working on FOIS.
- 8 Study of Vishakha guidelines.



NORTHERN RAILWAY


No: 757-E/224-VII/TNC/33.33%PQ/P1A
Dated: 05.08.2025

Office of the
Divisional Railway Manager
Personnel Branch/ Firozpur

Corrigendum

Sub:- Correction in date of Notification no. 26/2025/TNC33.33% for the post of TNC level-2.
Ref:- Letter no. 757-E/224-VII/TNC/33.33%PQ/P1A dt. 04.07.2025

In reference to above, it is hereby notified for information of all concerned that the date of notification mentioned as 04.07.2025 is may be read as 04.08.2025


For Sr.Divisional Personnel Officer
N.Rly/Firozpur

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- 4.Divl. Secy./NRMU/URMU of FZR/JAT Division
- 5.Control Office, Firozpur Division/JAT Division
- 6.RRC/NR's website (<https://rrcnr.org>)